

Trip Approval at a Glance

Trip Type	# of Nights	Location	Approval Process
BASIC TRIP (no activities that are high adventure/risk*) <i>Meeting Time, Day change, local trips</i>	0-1	Within the COUNCIL BOUNDARIES	Approved by the SU Designee Submit the Trip Request <u>via SU Trip Log</u> to The Service Unit Designee at least TWO WEEKS prior to the trip***
HIGH RISK TRIP (one or more activities that are high adventure/high risk*)	0-1	Within the COUNCIL BOUNDARIES	Approved by the SU Designee Submit the <u>Service Unit Trip Approval Form</u> to The Service Unit Designee at least TWO WEEKS prior to the trip***
OVERNIGHT TRIP	1-2 Or 3 night w/ holiday	Within the COUNCIL BOUNDARIES	Approved by the SU Designee Submit the <u>Service Unit Trip Approval Form</u> to The Service Unit Designee at least ONE MONTH prior to the trip***
EXTENDED OVERNIGHT TRIP	3-4	Within the COUNCIL BOUNDARIES	Initial Approval by the SU Designee Final Approval by GSCCC Staff
	1-4	Outside Council boundaries but within the COUNCIL REGION**	Submit the <u>GSCCC Trip Approval Form</u> to The Service Unit Designee at least TWO MONTHS prior to the trip***
NATIONAL TRIP	5+	Within the COUNCIL REGION**	Submit the <u>Intent to Plan a National/International Trip Form</u> to The Service Unit Designee when planning begins (3 mo - 3 yrs prior to trip)***
	1+	Anywhere in the US , outside Council Region**	Submit a <u>National/International Trip Approval Form</u> to The Service Unit Designee at least THREE MONTHS prior to the trip. SU Designee will forward to Council. Final approval is required from COUNCIL ***
INTERNATIONAL TRIP	1+	Anywhere in the WORLD , outside the US	Submit the <u>Intent to Plan a National/International Trip Form</u> to The Service Unit Designee when planning begins (up to 3 years prior to trip)*** Submit a <u>National/International Trip Approval Form</u> to The Service Unit Designee at least ONE YEAR prior to the trip. SU Program Designee will forward to Council. Final approval is required from COUNCIL ***

***HIGH ADVENTURE/RISK ACTIVITIES include, but are not limited to:** Amusement park rides, archery, backpacking, bicycling, canoeing, caving challenge course, high/low ropes course, hiking, horseback riding, indoor trampoline parks, kayaking, parades, rafting, rappelling, rock climbing, roller skating/ice skating, row boating, sailing, scuba diving, shooting sports, archery, skateboarding, skiing/snowboarding, snowshoeing, sledding, tobogganing, snow tubing, snorkeling, surfing, swimming, travel (domestic or international), tree climbing, tubing, vaulting on horseback, waterskiing, windsurfing, and zip lining. Check Safety Activity Checkpoints for most current list.

****THE GSCCC REGION:** The extended overnight regions include: DE, Washington DC, KY, MD, OH, Some areas of NC, VA, and WV.
Updated 12/1/2021 VOL